



# **Eastern High**

## **Governor's Annual Report To Parents**

**2017/18**

**Published December 2018**



## **Eastern High Annual Governors Report to Parents December 2018**

Dear Parent/Carer

On behalf of all Governors, I have great pleasure in presenting to you our Annual Report. We hope you will find the report interesting.

If you have any issues you would like to raise please inform Angela Barker, Headteacher's PA, c/o Reception at Eastern High by 8<sup>th</sup> January 2019.

Barbara Cooke  
Chair of Governors

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## 1. List of Governors and their Responsibilities

All governors are unpaid volunteers. They share a wide range of legal responsibilities for the running of the school. In addition to meetings of the full governing body 5 times per year, governors serve on a range of committees, including those shown on the table below and have links with subject departments and other areas of the school. The main areas of work of the major committees are outlined later in this report. In addition to these committees, there are others, which meet from time to time as occasion demands. These include appointment panels for senior members of staff, and committees dealing with disciplinary matters, grievances and possible redundancies.

The governing body for 2017/18 was composed of the following members:

Governor	Type of Governor	Term of Office Ends	Membership of Committees
Barbara Cooke	LA (Chair)	October 2022	Curriculum & Standards Resources & Finance Eastern High & CAVC Joint Committee
Chris Taylor	LA (Vice Chair)	October 2022	Curriculum & Standards (Chair) Eastern High & CAVC Joint Committee
Lee Bridgeman	LA	March 2022	
Paul Gorin	LA	May 2020	Curriculum & Standards Eastern High & CAVC Joint Committee
Mike James (resigned)	Community	May 2018	Curriculum & Standards
Martyn Pennington (resigned)	Community	March 2018	
Mark Roberts	Community	November 2022	Curriculum & Standards Resources & Finance (Chair)
Kathryn-Ann Slade	Community	November 2022	Resources & Finance
Deborah Williams	Community	February 2021	Curriculum & Standards
Sharon James	Community	May 2022	Curriculum & Standards
Steve Borley	Community	October 2022	Health & Safety and Buildings (Chair)
Armando Di-Finizio	Headteacher	N/A	Curriculum & Standards Resources & Finance Health & Safety and Buildings
Victoria Maynard	Parent	October 2018	Resources & Finance
Sian Burgess-Hunt	Parent	June 2021	Resources & Finance
Pearl Hale	Parent	March 2022	
Sarah Hawkey	Parent	March 2022	
Andrew Honeywill	Parent	March 2022	
Angela Stephenson	Parent	March 2022	
Adrian Burton	Teacher	October 2022	Health & Safety and Buildings
Alex Morgan	Teacher	August 2018	Health & Safety and Buildings
Leanne Griffiths	Staff	October 2020	Health & Safety and Buildings

The next parent governor election will be held in January 2019.

Observers invited to meetings of the full governing body and its major committees include: Ms Suzanne Cowan (Deputy Head); Mr Innes Robinson (Deputy Head); Mr Jonathan Davies (Senior Assistant Head)

Chair of Governors – Mrs Barbara Cooke, c/o Eastern Community Campus, Trowbridge Road, Cardiff, CF3 1XZ

Clerk to the Governing Body: Mrs Ruth Lock, County Hall, Cardiff, CF10 4UW

## 2. Chair of Governors Report

Dear Parents

The Governing Body of Eastern High School is required to present an annual report for parents and carers of pupils attending the school. The report is produced in accordance with The School Governors' Annual Reports (Amendment) (Wales) Regulations 2013 and the School Standards and Organisation (Wales) Act 2013.

The Chair of Governors on behalf of the Governing Body is pleased to present the Annual Report for the academic year 2017-2018. The purpose of this report is to discuss how the Governing Body has discharged its duties at the school.

Governors work in close partnership with the Headteacher Mr. A. Di-Finizio, senior leaders and staff at the school. The Governing Body has a significant role to play in setting the strategic direction for the school and holding the Headteacher and the staff team to account. Governors with the Headteacher and other members of the senior leadership team are accountable for evaluating the work of the school, identifying priorities and for setting sufficiently challenging targets to secure improved outcomes for all learners.

The Governing Body with the guidance of the Headteacher closely monitors the performance of the school to ensure your children are receiving their entitlement to an education and opportunities that closely match their needs enabling each to attain and achieve their personal best.

Governors oversee the application of agreed policies and ensure statutory policies are consistently applied in accordance with policy guidelines and recommendations.

We acknowledge the importance of good governance and the significant impact it has on the school. Governors are proud of the partnership shared with the Headteacher and senior leaders. We believe the pupils benefit from such a positive relationship showing we are all committed to providing quality learning and an appropriate range of opportunities for them.

Below are some of the **headlines** which highlight the rapid development and progress the school is making, to ensure all our learners go on to flourish in life:

- We came out of Special Measures in November 2017 with all Recommendations set by Estyn achieving the highest Improvement grades.
- Our 2018 summer results continued to rise (up 8%) with regards to the percentage gaining 5 A\* C incl English and Maths GCSEs.
- Especially pleasing was the fact that we are more than most similar schools.
- These results were again the highest the school has received when averaging the combined scores of Rumney and Llanrumney schools
- Attendance again improved by 1%

- We continue to have zero exclusions, which is a result of a consistent Culture for Learning Policy and a successful programme of interventions and alternative provision in place.
- A successful transition programme from Year 6 into 7 is in place resulting in another increase in Year 7 numbers. In September this year we were oversubscribed with 260 applications for 240 places.
- Two inspections in March and May by the Central South Consortium, found that the quality of Teaching, learning and wellbeing in the school to be at Least “Good” with “Excellent” features
- The successful move into our new building was achieved in January with minimum disruption to learning. Our pupils are now enjoying the benefits of our state-of-the-art facilities.
- The beginning of a new and exciting partnership with Cardiff and Vale College, with Eastern High and the college sharing the new Eastern Community Campus.
- “Grease” was a great success in July; our first concert in the new building

### 3. The Work of the Governors Committees

#### **The Curriculum and Standards Committee**

The current Chair of the School Standards Committee is Prof Chris Taylor, Vice Chair of Governors.

The Committee meets up to six times during the academic year and membership consists of a full range of governors, including the Chairs of each Committee. Key members of the senior leadership team, Cardiff Education Improvement Consortium and the Director of Education also attend the meetings when required to present information to the committee on various pedagogic items.

The main function of the committee is to support and scrutinise the schools approach to improving standards. Specifically making sure there is total clarity for the school head teacher and other school leaders at all levels to recognise fully, that highly effective learning and teaching is the key ingredient to improving student learning throughout the school; offering individual students greater progression opportunities both academic and vocational. This approach has been centre place in supporting the School to move finally, out of Estyns special measures programme of; scrutiny and support.

The committee has over the last academic year continued with its previous years support and has fully scrutinised the following:

- Making sure a strong leadership role is in place, encouraging the use of research-based teaching practices in all classrooms to ensure that every student is fully engaged, challenged and learning successfully.
- That all teachers are fluent in the use of effective teaching methods – including explicit instruction – to maximise student learning and reflection.
- The school leadership team keeps fully abreast of relevant research on effective teaching practices.

- The leadership team communicates clear expectations concerning the use of effective teaching strategies throughout the school to both staff and students.
- School academic standards are improved in line with the agreed school improvement plan, this plan is updated and communicated to all staff on a regular basis and reported back to governors on key milestone achievements by the Head teacher.

### **The Resources and Finance Committee**

The Committee meets at least three times during the academic year and membership consists of a full range of governors with professional experience including Finance, HR and school management. The school's Business Manager and a Council finance manager also attend the meetings to present information to the committee.

The main function of the committee is to support and scrutinise the school's approach to its management of resources. In addition to monitoring the income and expenditure budgets and staffing matters the committee also receives audit reports and the risk register along with the responses from school management to address any matters identified.

During the last year the committee has continued to operate in a situation where the School has not had delegated responsibility for its budget. Following discussions with Council officers as to how the committee might effectively operate in this scenario, the committee has been given access to budget and financial information to enable it to undertake scrutiny of the school budgets and staffing proposals. Whilst neither the committee nor the full Governing Body have had the power to make the final decisions on such matters, working in conjunction with Council officers, the committee has had the opportunity to make recommendations to the Council on a number of resource allocation and staffing matters.

The committee has been pleased to note the action taken to address the ongoing budget challenges, whilst still investing to support improvements in the quality of teaching and learning. The committee has also received detailed briefings on the management of higher risk matters reported on the risk register and the allocation of resources utilising the Pupil Deprivation Grant funding.

The committee note that, notwithstanding the move to the new campus and the increased confidence of the community in the school that resulted in a full Year 7 intake in September 2018, the financial outlook for the school over the next few years will remain challenging. Not only are all school budgets under pressure, but until each Year cohort is full, the school will not receive the funding derived from full pupil numbers necessary to support a balanced budget.

The committee looks forward to the Council's continuing support for the school over this period – and for the early return of delegated budget responsibility.

## **Health & Safety and Buildings Committee**

The Committee meets three times during the academic year and membership consists of a full range of governors with professional experience including school management, engineering, building, H&S and finance. The school's Business Manager and Estate Manager also attend the meetings to present information to the committee.

The main function of the committee is to support and scrutinise the school's approach to managing the premises and ensuring that policies and procedures are in place to manage the health & safety / safeguarding of the school premises. The Chair of the committee also undertakes a health and safety in-house building audit with a member of the estates team once a term and also scrutinise the school's issue management log which details any H&S risks that need addressing.

## 4. Eastern High School Improvement plan summary

### *Our Vision*

## Flourish in Life

*We aim to develop across all our learning community the knowledge, skills and awareness necessary in life to maintain:*

### Sustainable and Meaningful Approaches to Learning

#### 2018/19 focus:

- Developing the use Global Targets
- Improving teaching and learning through:
  - Engaging learners in meaningful activities
  - Challenging learners
  - Modeling excellent practice and techniques
  - Providing quality feedback to learners
- Developing Collaborative T&L practices
- Developing student approaches to learning
- Developing our personalised Step 4 provision

### Sustainable body, mind & soul

#### 2017/18 focus:

- Student Leadership
- Enrichment Activities

### Targets 2017/18

#### Attainment

L2+ - 36% (40%)

L1 - 92% (95%)

#### Qual of T&L

84% (90%) 'good' & better

#### Ethos

Attendance - 92% (93%)

Persistent absence - 8%

F/T Exclusions - >4 (0)

2018 Yr7 admissions - 240 (240)

*Numbers in ( ) = Wildly  
Important Goal*

### Sustainable relationships & partnerships

#### 2018/19 focus:

- Rewards – further improvement and expansion
- Embedding the use of rebuild sessions to restore broken relationships between teacher and pupil

### Sustainable resources & environment

#### 2018/19 focus:

- Improving community use of the building
- Developing Middle Leaders
- Improving the use of ICT in all aspects of school life.

## **5. SEN**

The Additional Learning Needs (ALN) Department continues to develop and thrive and is committed to providing students with the support that they need to flourish in life. The Department offers weekly interventions to improve students Literacy and Numeracy skills so that they are able to fully access a mainstream curriculum and achieve their potential.

The Nurture base provides ELSA sessions, which promotes pupils emotional wellbeing and self-esteem and is a safe haven for our most vulnerable students who have a number of emotional needs. The Support Centre is a revolving door provision which supports our students in regulating their emotions and managing their behaviour effectively. Students are given intense support but are expected to attend core subjects.

There is also a discreet nurture group in Year 7, which has 13 students which aims to close the gap in students learning and provide them with the skills to be a resilient learner when they return to mainstream fully in the summer term. In addition, there is also an intervention running for Speech and Language which highlights students that need further support. The Specialist teacher supports dyslexic pupils on a weekly basis and provided them with strategies to overcome their difficulties.

There has been an increase in the number of support staff number over the course of the year. Currently we have three Higher level Teaching Assistants and fifteen 1:1 Teaching Assistants. This number has grown over the last three years, following the SENCO securing seventeen statements to support the needs of particular students.

There are currently 267 pupils on our Additional Learning Needs register, which is constantly changing and we ensure as a department that all of our students are given the support that they require to achieve their full potential at our school. The department has built strong links with outside agencies and our feeder Primary schools, to ensure that we have a clear understanding of the needs of pupils transferring to Eastern High School. This also applies to our local career providers and Cardiff and Vale College, with whom we have developed links and have been invited to attend various sessions to promote engagement within further education. These sessions have been a huge success with some of our more challenging pupils.

## **6. Accommodation**

The school meets all of the Health & Safety requirements for Secondary Schools. The school has facilities to accommodate 1240 pupils. Currently we have 854 pupils.

The Welsh Government Governing Body Report guidelines state this report has to contain information on toilet facilities. The school meets Health and Safety requirements for the number of toilets and disabled toilets required for the school's maximum admission numbers. These toilets are cleaned daily and as required throughout the day.

## 7. Equalities Statement

The Equality suite of policies is comprehensive and meets statutory requirements. These are available on our website or paper copies on request via reception. Over the coming year and future years we will impact assess existing school policies to ensure they uphold our belief in equality of opportunity throughout all aspects of the school.

It is vital parents help us with this by ensuring you inform the school if there are changes in your contact details personal circumstances.

## 8. Welsh

The language category that most closely describes the school is English. Eastern High is an English medium school where Welsh is taught as a second language. All students attend Welsh lessons in Key Stage 3 and at KS4 all students take the full course GCSE. Students are encouraged to use the language outside of their Welsh lessons with their peers and staff members. There is a strong link between the Welsh department and the feeder primary schools through annual transition activities and regular meetings. Outside of lessons the school promotes the use of the Welsh language reflecting the Welsh Government document 'Our Language: Its Future, Iaitn Pawb'.

## 9. Examination Results 2017

	<b>2015 Total</b>	<b>2016 Total</b>	<b>2017 Total</b>	<b>2018 Total</b>
Level 2 Inc	<b>14%</b>	<b>26%</b>	<b>30%</b>	<b>38%</b>
Level 1	<b>65%</b>	<b>72%</b>	<b>88%</b>	<b>90%</b>
Level 2 Maths	<b>20%</b>	<b>41%</b>	<b>37%</b>	<b>44%</b>
Level 2 English	<b>29%</b>	<b>29%</b>	<b>46%</b>	<b>48%</b>

We were especially pleased to report a rise in our Level 2+ results this year, in a year when the figures in almost every school in Wales dropped.

## 10. Targets for 2019 and 2020

	<b>2019 Total</b>	<b>2020 Target</b>
Level 2 Inc	<b>38%</b>	<b>44%</b>
Level 1	<b>94%</b>	<b>96%</b>
Level 2 Maths	<b>44%</b>	<b>48%</b>
Level 2 English	<b>48%</b>	<b>54%</b>

## 11. Attendance information

### Overall Attendance

Group	% 15/16	% 16/17	%17/18	% Change
Year 7	90.9	93.6	91.8	-1.8
Year 8	89.5	90.9	91.9	+1.0
Year 9	89.8	90.0	91.3	+ 1.3
Year 10	87.9	89.8	89.8	0
Year 11	85.5	86.3	88.3	+ 2.0
Totals	88.5	90	91.0	+ 1.0

## 12. Destination of School Leavers 2018

Destination	Number
CAVC	57%
St David's Sixth Form	24%
Other Further Education	9%
Apprenticeships and other courses	6%
Employment	1%
Unknown	3%

### 13. Budget 2017/18

<b>Eastern High School</b>		
<b>Financial Report to Parents 2017/2018</b>		
<b>Details</b>	<b>£ Budget 2017/18</b>	<b>£ Actual 2017/18</b>
<b>Employee Related Expenses</b>		
Teaching Staff	2,641,831	2,658,028
Support Staff	1,410,475	1,383,559
Other Staff Costs (inc Mutual Supply Fund)	120,313	140,487
<b>Premises Related Expenses</b>		
Repairs and Maintenance	52,730	34,108
Energy Costs	121,350	82,287
Water Charges	22,000	27,914
Cleaning & Refuse	161,077	178,665
<b>Supplies &amp; Services Expenses</b>		
Teaching Materials	77,200	82,264
External Provision	210,356	180,107
Games & School Activities	16,000	16,273
School Meals to Duty Staff	0	146
Examination Fees	70,000	89,717
Office Expenses	79,408	49,668
Travel & Subsistence Expenses	17,000	17,864
Governors Expenses	2,250	291
School Meals	118,630	118,630
Service Units	88,417	88,169
<b>Gross Expenditure</b>	<b>5,209,037</b>	<b>5,148,177</b>
<b>Income</b>		
School Income	-138,932	-191,257
LEA Income	-898,235	-1,042,733
	-	
<b>Gross Income</b>	<b>1,037,167</b>	<b>-1,233,990</b>
Unallocated	-147,009	
Balance Carried Forward		110,675
<b>Net Expenditure Controllable By School</b>	<b>4,024,861</b>	<b>4,024,861</b>
Rates	88,823	88,823
<b>TOTAL NET EXPENDITURE</b>	<b>4,113,684</b>	<b>4,113,684</b>
<b>Balances held as at 31.03.2018</b>		
Uninvested Balance	110,675	
Invested Balance	0	
<b>Total Balances held as at 31st March 2018</b>	<b>110,675</b>	

## 14. Community Links

We have placed high importance on the creation of good local community links in order to enhance the curriculum offer to our students and strengthen community belief in our potential as a school. Examples of links formed are as follows:

### Employers

- ITV, ALDI, Deloitte and Business Links (Careers Wales) etc - Apprenticeship links and careers support and Youth Service - Regular contact with local youth clubs, provide specialist sessions during drop down, support Youth Mentoring scheme
- Willmott Dixon - Work experience opportunities and leadership course for School Council rep
- Big Ideas Wales - Supported Welsh Bac entrepreneur work by linking schools to small businesses
- Careers Day for Year 11 included support from above and New Directions, NHS, Cardiff Council, GE Aviation, Royal Air Force, Rugby Heaven, ISA training, British Airways, Rubicon Dance

### Charity based/Community organisations

- ARC – provided parent/carer attachment training
- Transcymru – Provided support for transgender young people
- Full Circle to establish a magazine to promote community cohesion.
- Community Chaplains - weekly support during learning family time, have supported enrichment opportunities, fund raising/material support, arranged for international visitors to come into school
- Food bank have linked to the school with the aim of being a voucher point for the community
- Action for Children – Counselling support
- Rotary Club - supported Pen Y Fan Year 7 trip
- Prince's Trust - Supporting us to deliver courses and provide enrichment opportunities for students
- YMCA - Support Young carers work
- ADHD Cardiff – Provided workshops for staff/parents
- NSPCC – CSE prevention 1:1 work
- CHICKS – Have provided funded residential trips for students
- Llamau – Supporting students and signposting for parents/carers
- Samaritans - Wellbeing support & assemblies
- Barnardos - Individual and group support for young people, provided additional enrichment opportunities
- A range of other agencies have provided specialist workshops as part of PSE drop down days, e.g the Money Charity, SHOT, Safe Space, Teenage Cancer Trust, Show Racism the Red Card.

### Paid Service providers

- Wales Restorative Partnership - restorative training
- Welsh Rugby Union – Hub Development officer and training links.
- Shine WALES - Funded self esteem building workshops for Year 8/9 girls
- Trauma Informed School Practitioner Training for Safeguarding Officer which will also link to further CPD support for staff.

## **Public Sector Support**

- Police, who run our Police Cadets programme and who provide specialist sessions during drop down
- Fire Service - Provide Phoenix Project scheme, support individuals following high risk behaviour
- Vaughn Gethin AM – Supports the school in terms of links to school council.
- CGL – Emotional Wellbeing Service
- Neurodevelopmental trauma team – Provide advice for staff regarding mental health & CAMHS referrals.
- Department for Works and Pensions – Have provided drop in sessions for parents to assist them in returning to work

## **Other Educational Providers**

- CAVC - Careers support, visits etc
- Cluster Primaries - Work experience opportunities for students, support with PR for school, joint attendance and wellbeing work
- Cardiff Met University - Provide enrichment opportunities for students
- Cardiff University - Provide enrichment opportunities for students, also work with us on WISE Project (promoting positive mental health amongst staff and students) along with Bristol University

## **15. Healthy Schools**

### **Mental and Emotional Health and Wellbeing**

Tasks undertaken:

- Development of the behaviour programme 'Restorative Approaches'
- Restructure of CAMS to create a senior House Manager position.
- Relaunch of the school reward system and recognition of pupils via Sims.
- Strategies to support vulnerable children including underachievers.
- The development of pupil voice groups within the new house structure. House councils, School council, peer mediators.
- Involvement in Cardiff University / Bristol University WISE project looking at staff wellbeing and impact on learners. Mental Health First Aider training to support staff (peer support) and separate training to support young people
- Safeguarding Officers role made permanent.
- My Concern safeguarding system in place and used effectively
- Joined the National School Health Research Network and have carried out whole school wellbeing and Health research
- PSE Programme that responds to 'live needs' running in Learning Families. Needs identified through student voice feedback and concerns raised on My Concern safeguarding system.

All areas above were prioritised in the School Improvement Plan in addition:

- The school has restructured to embrace a 'House System' with vertical tutor groups. Pupils from each house are represented on 4 working parties addressing, Learning and Teaching, Health, the Community and the Environment. There are 16 pupils in each working party. Meeting dates are already on the school calendar.
- Personal Social Education (PSE) has been further developed to provide more consistency and greater guidance to staff with a 'Theme of the Week' being delivered both in assemblies and tutor periods.

- PSE drop down days with the support of specialist partner agencies provide age related guidance in aspects of SRE and Substance Use and Misuse.
- Further staff training continues to take place regarding the implementation of 'Restorative Approaches. E.g. Whole staff refresher training and 32 staff having additional training, students have also been involved in bespoke training sessions.
- Various initiatives and focus days have taken place to support vulnerable children and borderline C grade pupils.

### **Staff Wellbeing.**

- Staff have continued to be part of the three year WISE project, Mental Health Peer First Aiders have continued and the last round of interviews have been completed. We will be awaiting results from this study (Dec 2018)
- Staff had access to psychotherapist supervision as a drop in for some staff following signposting during return to work meetings and via the staff peer support group. Key staff who are involved in higher impact emotional work as their core work were involved in weekly group and individual staff supervision sessions.

### **Nutrition**

- Whole school compliance with the recent Welsh Government legislation in the document 'Healthy Eating in maintained Schools'. This will establish a health promoting ethos and consistent messages throughout the school.
- A revisit of the Food and Fitness Policy (a new template is now available) to achieve a whole school commitment, including ratification by all parties.
- Students were involved in the selection process for the catering tendering for the new school.
- A curriculum that develops pupil understanding of the links between healthy eating and physical activity within Science, PE and PSE sessions.

### **Physical Education and Fitness**

- Continued development of the sport's council and the pupil contribution to curriculum planning.
- Continued commitment to developing programmes to address literacy in boys and numeracy in girls.

### **Sex & Relationships Education (SRE) and Substance Use and Misuse.**

- Developing an SRE Policy and programme, using Cardiff's free Secondary toolkit of lesson plans and resources, with funded support.
- This includes additional units of work, staff training and specialist delivery to pupils. E.g. Barnardo's resource 'Hidden' to guard against child exploitation.
- Use of drop down days to target age appropriate SRE sessions
- Access to C Card programme
- Work with NS based projects on smoking cessation
- Youth services and SHOT team have run specialist sessions in PSE drop down days.
- Specialist drama workshops looking at safe relationships and choices have been held for KS3 during drop down days.

## 16. Policies reviewed during 2017/2018

The following policies have been reviewed during the year 2017/2018:

- Pay
- School Leave
- Alcohol Drugs and Substance Misuse
- Mental Health
- Health and Safety
- Data Protection
- Freedom of Information
- Charging and Remissions Policy for Hire of Rooms
- Young Carers Policy

All statutory policies can be viewed on our website. If you request a written copy, please contact the school

## 17. The School Prospectus

The prospectus is up-dated annually. School information is provided in to two sections i.e. general information and annually up-dated information. This has streamlined the process of keeping the document as accurate as possible. The school prospectus is available on the school website under the section 'School Info'.

## 18. Term Dates

<b>Autumn Term 2018</b>		
<b>Starts</b>	<b>Half-Term</b>	<b>Ends</b>
Wednesday 05/09/18	Monday 29/10/18 - Friday 02/11/18	Friday 21/12/18
<b>Spring Term 2018</b>		
<b>Starts</b>	<b>Half-Term</b>	<b>Ends</b>
Monday 07/01/19	Monday 25/02/19 - Friday 01/03/19	Friday 12/04/19
<b>Summer Term 2018</b>		
<b>Starts</b>	<b>Half-Term</b>	<b>Ends</b>
Monday 29/04/19	Monday 27/5/19 - Friday 31/05/19	Monday 22/07/19

## 19. Governing Body Meetings with Parents

Parents can request up to three meetings in any school year with the Governing Body, on matters that are of concern to them, providing the following conditions in The School Standards and Organisation (Wales) Act 2013 are met:

- **Parents will need to raise a petition in support of holding a meeting**
- **The meeting must be called to discuss matters which affect the school**
- **There must be at least 25 school days left in the school year**

If you would like further details or information on this, then please contact the school or refer to the Welsh Government website:

<http://wales.gov.uk/topics/educationandskills/publications/guidance/parents-meetings-statutory-guidance/?lang=en>

In the last academic year, Eastern High did not receive any petitions from parents to meet with the Governing Body in accordance with this legislation. Therefore, no parents meeting was held in the academic year 2017—2018.